



TRUMBULL COUNTY
Mental Health and Recovery Board

Board Meeting Minutes
July 19, 2022 4:30 PM

Members Present: Virginia Cluse, Carol Henderson, Lance Grahn, Louise Kline, Jane Boutwell, Laura Green, Rachel Nader, Maria Placanica, Judith Toles, Deborah Tominey, John Wilson

Members Absent: Carl Clark, Thomas Harwood, Larry Pavone, David Spies, Julia Wike

Staff Present: April Caraway, Katie Cretella, Crystal Crites, Laura Domitrovich, Carol Holmes-Chambers, John Myers, Patricia Shepherd and Lauren Thorp

Guests Present: Joe Shorokey*, Alta; Matt Kresic*, Cadence Care; Sheila Donnadio*, Coleman; Tammy Weaver*, Coleman; Joe Caruso*, Compass; Gary Seech*, Glenbeigh; Dean Monteleone*, Neil Kennedy; Brendan Keating, Board Attorney

*Denotes Virtual Attendees

Preliminary

1. President Virginia Cluse called the meeting to order at 4:30 PM.
2. Pledge of Allegiance.
3. Attorney Brendan Keating administered the oath of office to Virginia Cluse as President, Carol Henderson as Vice President, Lance Grahn as Treasurer, Louise Kline as Secretary and Laura Green as a new Board member
4. Secretary Louise Kline called the roll of members and certified that a quorum was present.
5. Maria Placanica made a motion, seconded by Judi Toles, to approve the June 21, 2022 Board meeting minutes. The motion passed unanimously.

Report from the Executive Director

1. State Update –ED Caraway spoke about the handout, “988 Suicide & Crisis Lifeline,” noting that Help Network of NE Ohio will continue to be the 211 and 988 Call Center for Trumbull, Ashtabula, Columbiana, and Mahoning Counties. ED Caraway then spoke of funding that Help Network of NE Ohio received from OhioMHAS to expand staffing, infrastructure, and services. CEO Vince Brancaccio requested that Board funding be able to be carried over if necessary. FY23 TCMHRB allocations will be used after the OhioMHAS funds are expended and carried over as requested. Monthly expenditures will reflect reduced billings to the Board due to this additional state funding.
2. Local Update – ED Caraway announced the opening of Cadence Coffee House & Creperie. ED Caraway recognized Cadence, OhioMHAS, and other donors. Matt Kresic, Cadence CEO, thanked everyone for coming out for their grand opening. Laura Domitrovich spoke about the 7th annual ASAP Summer Track Meet that was held on July 9, 2022. Domitrovich said that 235 children registered and there ended up being 212 total participants. Domitrovich also noted that there were 102 volunteers including five of our Board members: Lance Grahn, Debbie Tominey, Louise Kline, Jane Boutwell and Virginia Cluse.

ED Caraway then spoke of the Health Equity and Cultural Competence Plan that Katie Cretella and Carol Holmes-Chambers presented at the Program Committee meeting. ED Caraway stated that we want to ensure we have diversity in our workforce and engage everyone in the community who may need services. Board members thanked staff for putting together the plan. ED Caraway stated the approved plan will be forwarded to OhioMHAS and OACBHA as requested. ED Caraway reminded everyone that there will be a second Unmute the Uncomfortable event in September. She then asked members to review the FY2022 attendance sheet and noted that Board members may have four excused or two unexcused absences. President Cluse also reminded members that the attendance requirements are in the Board By-Laws.

3. Finance Report – Patricia Shepherd, CPA, reviewed the June 2022 unaudited Revenue and Expenditure Reports. Shepherd called attention to pages 1 and 2 stating the revenue received is at 96% and the administrative expenses are at 86% of projected budgets. The revenue items that have not been collected are primarily allocations or grants that are paid as reimbursements. Shepherd reminded members that providers have 90 days after the end of the fiscal year to submit claims for the previous year. Adjustments will be made between the existing budget line items, but the end total will not exceed the overall budget for the provider as previously established.

Committee Reports

1. Addictions and Mental Health Program Committee – President Cluse spoke about the meeting that took place on July 5, 2022. She shared that ED Caraway covered the Health Equity Plan and also spoke of the emergency housing through Christy House and hotels that have been going on since COVID started. Caraway stated that 243 people, primarily women and children, have been housed.
2. Budget and Finance Committee – Lance Grahn reported that there was no meeting this month and that the next one will occur late fall.
3. Administrative Committee – Rachel Nader said the Administrative Committee met June 28, 2022 at 4:30 PM to go over the Executive Director’s evaluation. The evaluation was finalized and approved. A meeting will be scheduled soon to review the Board’s mission statement and any new or revised policies.

Announcements/Community Partnerships/Information

1. ED Caraway called attention to the Tribune articles on 988 and the ASAP Summer Track Meet in the Board packet.
2. ED Caraway highlighted the OACBHA article “Growing Stronger Together.” Caraway encouraged everyone to read the article.
3. Lauren Thorp spoke of the TCMHRB annual levy fundraiser, the Golf Outing, that was held June 24, 2022 at Riverview Golf Club. Thorp said \$9,416.31 was raised through 33 sponsors, 6 donors and 25 teams. Thorp thanked everyone for their contributions and hard work.
4. Lauren Thorp announced the ASAP Recovery Rally that will be on September 17, 2022 at the Eastwood Field. Thorp announced that registration is now open, and volunteers are needed.

New Business

1. Carol Henderson made a motion to approve the June 2022 Revenue and Expenditure Report held subject to audit. Maria Placanica seconded the motion, which passed unanimously.
2. Lance Grahn made a motion to approve the TCMHRB Health Equity and Cultural Competence Plan. John Wilson seconded the motion, which passed unanimously.

President Virginia Cluse opened the floor for additional topics.

Carol Henderson said there are open NA and AA meetings and she would be happy to take anyone interested in learning about 12 step meetings.

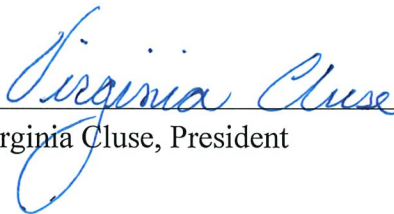
Virginia Cluse welcomed Laura Green as a Board Member.

Virginia Cluse announced there will be no meetings of the Board or Board Committees in August.

Adjournment

With no further business to conduct, the meeting was adjourned at 5:22 PM upon a motion by Louise Kline seconded by Rachel Nader.

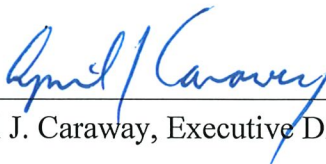
Next Board Meeting – September 20, 2022 at 4:30 PM




Virginia Cluse, President



Louise Kline, Secretary



April J. Caraway, Executive Director



Date

